



ADDENDUM #1 TO ALL OFFERORS:

Date: February 21, 2013
Reference: Request for Proposals (RFP#) 411:A13000-06
Title: VA Department of Forestry Fiscal and Nursery Inventory Solution

Enclosed are changes to (RFP#) 411:A13000-06 - VA Department of Forestry Fiscal and Nursery Inventory Solution. Please sign the attached *Addendum Acknowledgement* and include it with your firm's proposal.

The following two changes are hereby made to the above referenced RFP:

1. Additional information regarding the Pre-Proposal Conference that is described on the RFP Title page:

An Optional Pre-proposal conference will be held on February 28, 2013 from 01:00-3:00 PM.

Meeting Location:

VA Department of Forestry
Board Room
900 Natural Resources Drive, Suite 800
Charlottesville, VA 22903
434.977.6555

As an alternative to attending the Pre-Proposal Conference in person, you may join the Conference via telephone. Please be aware that the Department of Forestry cannot guarantee the sound quality or sound volume throughout the Conference. Therefore, phone participants may experience times during which the proceedings are inaudible or the quality of sound is degraded. To connect to the conference via telephone:



Dial **866-842-5779**

Please contact Amy Ricotta by email to request the meeting access code. In your email, please provide your company name and the names of all employees who will be attending the Pre-Proposal conference by phone.

The Department of Forestry will make available written responses to all questions that are posed during the Pre-Proposal Conference.



VIRGINIA DEPARTMENT OF FORESTRY
REQUEST FOR PROPOSAL
RFP# 411:A13000-06

2. Additional information regarding Cost Sharing support requirements that are documented within the RFP:

Cost Sharing is one of the key business functions that will be supported by the new system. The detailed requirements for Cost Sharing are contained within the RFP. The additional references below will help to contextualize those detailed requirements within a broader interagency framework. However, it should be noted that the new system will support only those Cost Sharing activities in which the Department of Forestry is engaged.

Please view the following web sites for additional information:

<http://www.dof.virginia.gov/mgt/costshare/index.htm>

<http://www.dof.virginia.gov/land/print/TW-Fact-Sheet.pdf>

<http://www.dof.virginia.gov/mgt/costshare/cip-fact-rt.htm>

Addendum Acknowledgement
RFP# 411:A13000-06
VA Department of Forestry Fiscal and Nursery Inventory Solution

I/we acknowledge receipt of the following addendum:

RFP# 411:A13000-06 Addendum # 1

Name: _____

Title: _____

Signature: _____

Date: _____

Name and Address of Firm:

FEI/FIN: _____

Telephone #: _____

Fax #: _____